

# **ELLAQUAI DEHATI BANK**

Head Office: 3<sup>rd</sup> Floor, Nirmaan Complex, IG Road, Barzulla, Srinagar- 05

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Ref. No: EDB/ FI & IT/ 02-01 /2018-19

Dated: 15.11.2018

## **Detail Terms and Conditions for Appointment as Counsellor of FLC at Udhampur**

For engagement of retired bank officials as in charge to oversee overall functioning of FLCs, the following terms and conditions to be read and followed by the applicant for appointment as counsellor of FLCs.

1. The applicant should have retired on attaining superannuation from Bank's service as minimum officer in Scale-II and above as in charge for FLC will be on contractual basis.
2. Candidate should be resident of local area/Region.
3. His integrity should not have been doubtful during his service in the bank.
4. Counsellors are expected to counsel the public in all issues related with financial institution, proficiency in local language (reading, writing, speaking and understanding) is essential.
5. The monthly consolidated remuneration is Rs.15000/- per month subject to conduct of minimum 8 outdoor camps per month. An additional sum of Rs. 500/- to be paid towards telephone expenses on declaration basis.
6. Working days-6 days per week (Except notified holiday as per N. I. Act).
7. An official should have right aptitude / flair for training and rural development activities and needs special skill.
8. The age should not be above 63 years with sound health.
9. Qualification – Graduate/Post Graduate degree from a UGC recognised university.
10. The applicant should possess satisfactory service certificate from the previous employer.
11. The applicant should be well conversant with the local language.
12. Application should be sub titles in Bank's prescribed format along with employer certificate.
13. The selection is based on performance in the interview. Decision of the bank's in this regard will be final.
14. The candidate will be engaged on contractual basis for a period of One year. Renewal may be possible at bank's sole discretion in terms of extant policies, and rules.
15. The contract may be terminated by either site by giving one month's notice.
16. Date of interview will be decided with due consultation with higher authorities and committee for the same.
17. Last date of submission of application is 30<sup>th</sup> November 2018.

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**(Mir Mohammad Akbar)**  
**General Manager**